



# BOOKING FORM

**Aldor Holidays** 1-6 St Helen's Business Park, 130-134 High Street,  
 Hollywood, Co. Down BT18 9HQ Tel: 028 9022 2240 Email: sales@orrstravel.com

Name (person booking) \_\_\_\_\_ Holiday \_\_\_\_\_  
 Address \_\_\_\_\_ Departure date \_\_\_\_\_  
 \_\_\_\_\_ Room Type \_\_\_\_\_  
 County \_\_\_\_\_ Postcode \_\_\_\_\_ Special Requirements \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 Email \_\_\_\_\_

### NAMES MUST BE AS SHOWN ON VALID PASSPORT • VALIDITY AT LEAST SIX MONTHS

Title	_____	_____	_____
Forenames (in full)	_____	_____	_____
Surname	_____	_____	_____
Date of Birth	____/____/____	____/____/____	____/____/____
Passport Number	_____	_____	_____
Nationality	_____	_____	_____
Place of Birth	_____	_____	_____
Issue Date	____/____/____	____/____/____	____/____/____
Expiry Date	____/____/____	____/____/____	____/____/____

### DEPOSIT PER PERSON

Holidays to Ireland, UK, Channel Islands	Stg £100	Holidays to Canada and America	Stg £400
Holidays to Europe	Stg £200	Cruise Holidays	Stg £400
DEPOSIT DUE: £ _____		INSURANCE DUE: £ _____	
DEPOSIT TOTAL £ _____			

**If you do not purchase insurance from Aldor Holidays, you must advise the following:**

Insurance Company \_\_\_\_\_ Policy Number \_\_\_\_\_ 24 hr emergency tel no \_\_\_\_\_

### IF PAYING BY CHEQUE PLEASE CROSS AND MAKE PAYABLE TO ALDOR HOLIDAYS

DEPOSIT DUE: £ \_\_\_\_\_ INSURANCE DUE: £ \_\_\_\_\_ DEPOSIT TOTAL £ \_\_\_\_\_

I have declined to take out the holiday insurance cover offered by Aldor Holidays. I hereby undertake on behalf of myself and all the members of my party:-

1. To arrange holiday Insurance which provides comparable cover to that offered by Aldor Holidays.
2. Not to hold Aldor Holidays responsible for any cost incurred by my party due to my failure to take out adequate insurance.
3. To indemnify Aldor Holidays for any costs incurred by them due to my failure to take out adequate insurance cover.

I accept the Aldor Holidays Booking Conditions on behalf of all persons named above.  YES  NO

Signed \_\_\_\_\_ Date \_\_\_\_\_

Note: The person signing the Booking Form does so on his/her own behalf and on behalf of the other persons named on the Booking Form. In signing, he/she warrants that he/she is authorised to do so by everyone on the Booking Form and that each and every person accepts the terms and conditions. (See attached or visit [www.orrstravel.com](http://www.orrstravel.com) for full Booking Conditions)

## Package Holiday Booking Conditions key points:

You enter into a booking with us when we issue our confirmation invoice. If you then cancel, there will be cancellation charges. Initially this may only be a deposit, but can go up to 100%. You can make changes to your booking in certain circumstances. We make a charge for this. We can change and cancel your booking. We'll pay you compensation in certain circumstances. We are responsible to you for providing your holiday but there are legal limits.

We are a Member of ABTA and we provide protection for your money. Package holidays are booked through ABTA and the ATOL licence of the tour operator/principal. When you buy an Air Inclusive holiday from us you are protected with our ATOL licence. 4500, in the unlikely event of insolvency, the CoA will ensure that you are not stranded abroad and will arrange to refund any money you have paid to us for an advance booking. For further information visit the ATOL website, [www.atol.org.uk](http://www.atol.org.uk). We also have liability cover in place for your protection.

**AB read the full terms below for more information and for other important rights and obligations.**

YOUR PACKAGE HOLIDAY BOOKING IS WITH ORS'S TRAVEL LTD. Company Registration No. N116998. VAT Registration No. 392.5335.39 ABTA No. W228075045.

### 1. Our details

Ors's Travel Ltd & Aldor Holidays, 1-5 St Helens Business Park, 130-134 High Street, Hollywood, Co Down, BT18 9HQ. Telephone: +44 (0) 28 9622 2220 Email: [sales@orstravel.com](mailto:sales@orstravel.com)

### Your holiday booking

A booking will exist as soon as we issue our confirmation invoice. This booking is made on the terms of these booking conditions. When you make a booking you guarantee that you have the authority to accept and do accept, on behalf of your party, the terms of these booking conditions.

*When making your booking for your package holiday we will arrange for you to enter into a contract with the principal(s) or other supplier(s) (e.g. tour operator/airline/airline company/ accommodation company) named on your confirmation(s) for whom we act as agent. As agent we accept no responsibility for the acts or omissions (or the principal(s) or supplier(s) or for the services provided by them other than as set out in these booking conditions. The principal(s) or supplier(s) Terms & Conditions will apply to your booking and we advise you to read these carefully as they do contain important information about your booking. Please ask us for copies of these if you do not have them.*

### 2. Paying for Your Holiday

When you make your reservation a deposit is required and will be advised at the time of booking. The amount of deposit depends upon the value of the holiday, plus any non-refundable flight costs, if applicable. The balance of the price of your travel arrangements must be paid at least 12 weeks before your departure date. If the deposit and/or balance is not paid in time, we shall cancel your travel arrangements, if the balance is not paid in time we shall retain your deposit.

### 3. If You Cancel Your Holiday

You, or any member of your party, may cancel your travel arrangements at any time. Written notification from the person who made the booking must be received at our offices. Since we incur costs in cancelling your travel arrangements, you will have to pay cancellation charges as follows:

#### Cancellation charges:

More than 91 days— Deposit only. More than 84-56 days— 30% of holiday cost. 56-28 days— 50% of holiday cost. 28-14 days— 70% of holiday cost. 14-0 days— 100% of holiday cost. Note: If the reason for your cancellation is covered under the terms of your insurance policy, you may be able to reclaim these charges.

You may cancel your booking without paying cancellation charges. If the performance of your package, or the carriage of passengers to your destination, is significantly affected by unavoidable and extraordinary circumstances, in such circumstances, we will arrange for your booking to be terminated and for you to receive a full refund. We will observe advice provided by the UK Foreign & Commonwealth Office.

### 4. If You Change Your Booking

If, after our confirmation invoice has been issued, you wish to change your travel arrangements in any way, for example your chosen departure date or accommodation, we will do our utmost to make these changes but it may not always be possible. Any request for change must be in writing from the person who made the booking. You will be asked to pay as soon as possible. Note: Certain travel arrangements may not be changeable after a reservation has been made and any alteration request could incur a cancellation charge of up to 100% of that part of the arrangements.

### 5. If we cancel your booking

We reserve the right to cancel your booking. We will not cancel less than 12 weeks before your departure date, except for unavoidable and extraordinary circumstances, or failure by you to pay the final balance, or because the minimum number required for the package to go ahead hasn't been reached. If a minimum number is required on an escorted tour, we will provide you with the holiday description along with the time limit for us to tell you if the package has to be cancelled. Unavoidable and extraordinary circumstances means a situation beyond our control, the consequences of which could not have been avoided even if all reasonable measures had been taken.

If your holiday is cancelled you can either have a refund of all monies paid or accept an alternative holiday of comparable standard from us. If we offer one (we will refund any price difference if the alternative is of a lower value).

In the event a refund is paid to you, we will pay compensation as detailed below except where the cancellation is due to unavoidable and extraordinary circumstances (see definition above).

#### Compensation amounts:

More than 91 days— Nil. 83-29 days— £10 per person. 28-15 days— £20 per person. 14- 8 days— £30 per person. Less than 7 days— £40 per person.

*Compensation for a child is half the amount shown. This does not include you from claiming more if you are entitled to do so.*

### 6. If we change your booking

#### (a) Changes to the price

We can change your holiday price after you have booked, only in certain circumstances:

Changes in the price of the carriage of passengers resulting from changes to the cost of fuel, other power sources, the level of taxes or fees imposed by third parties, including tourist taxes, landing taxes, embarkation or disembarkation fees at ports and airports. Exchange rates mean that the price of your travel arrangements may change after you have booked. However, there will be no change within 20 days of your departure.

We will absorb and you will not be charged for, any increase equivalent to 2% of the price of your travel arrangements, which excludes insurance premiums and any amendment charges. You will be charged for the amount over and above that. If this results in an increase equivalent to more than 8% of the price of your travel arrangements, you will have the option of accepting a change to another holiday if we are able to offer one at the same price difference if the alternative is of a lower value, or cancel and receiving a full refund of all monies paid, except for any amendment charges. Should you decide to cancel you must do so within the time period shown on your final invoice.

Should the price of your holiday go down due to the cost changes mentioned above, then any refund due will be paid to you. We will deduct from this refund our administrative expenses incurred. Please note that travel arrangements are not always purchased in local currency and some apparent changes have no impact on the price of your travel due to contractual and other protection in place.

#### (b) Changes other than the price

It is a term of your booking that we are able to make changes to any aspect of your booking. If the change is insignificant, we will ensure that you are notified about it. Examples of insignificant changes include alteration of your outward/return flights by less than 12 hours, changes to aircraft type, change of accommodation to another of the same or higher standard, changes of cars.

If we are constrained by unavoidable & extraordinary circumstances beyond our control, and need to alter significantly any of the main characteristics of the travel services that make up your package, you will have the rights set out below.

- We will contact you and you will have the choice of accepting the change or having a refund of all monies paid. You can also accept an alternative holiday where we offer one, we will refund any price difference if the alternative is of a lower value. We will tell you the procedure for making your choice. Please read any notification of changes carefully and respond promptly as if you do not respond to us within the timescale given, your booking may be cancelled.

- If you choose to accept a refund:

We will pay compensation as detailed below except where the significant change is due to unavoidable and extraordinary circumstances, which means a situation beyond our control, the consequences of which could not have been avoided even if all reasonable measures had been taken.

The compensation that we offer does not exclude you from claiming more if you are entitled to do so.

**Period before departure in which we notify you and amount you will receive from us:**

More than 91 days— Nil. 83-29 days— £10 per person. 28-15 days— £20 per person. 14- 8 days— £30 per person. Less than 7 days— £40 per person.

*Compensation for a child is half the amount shown. This does not include you from claiming more if you are entitled to do so.*

### 7. Our Liability to You

You must inform us without undue delay of any failure to perform or improper performance of the travel services included in this package. If any of the travel services included in your package are not performed in accordance with the contract, or are improperly performed, by us or the travel service supplier, and this has affected the enjoyment of your travel arrangements, you may be entitled to an appropriate price reduction or compensation of both. We will not be liable where any failure to perform or improper performance of the travel services is due to you or another member of your party, or a third party unconnected with the provision of the travel services in the package and is unforeseeable or unavoidable, or unavoidable and extraordinary circumstances, which means a situation beyond our control, the consequences of which could not have been avoided even if all reasonable measures had been taken.

Our liability, except in cases involving death, injury or illness, shall be limited to a maximum of three times the cost of your travel arrangements. Our liability will also be limited in accordance with and/or in an identical manner to:

- The contractual terms of the companies that provide the travel services that make up your package. These terms are incorporated into this booking.
- Any relevant international convention, for example the Montreal Convention in respect of travel by air, the Athens Convention in respect of travel by sea, the Berne Convention in respect of travel by rail and the Paris Convention in respect of the provision of accommodation, which limit the amount of and conditions under which compensation can be claimed for death, injury, delay to passengers and loss, damage and delay to luggage. We are to be regarded as having all benefit of any limitation of the extent of or the conditions under which compensation is to be paid under these or any conventions.

You can ask for copies of the travel service contractual terms, or the international conventions, from Ors's Travel Ltd. Under EU law (Regulation 261/2004) you have rights in some circumstances to refunds and/or compensation from your airline in cases of denied boarding, cancellation or delay to flights. Full details will be published at EU airports and available from airlines. However reimbursement in such cases will not automatically entitle you to a refund of your holiday cost from us. Your right to a refund and/or compensation from us is set out in these booking conditions. If any payments to you are due from us, any payment made to you by the airline or any other service provider will be deducted.

If it is impossible to ensure your return as scheduled and extraordinary circumstances, we will bear the cost of necessary accommodation, if possible of equivalent category, for a maximum of three nights. The limit doesn't apply to persons with reduced mobility and any person accompanying them, pregnant women and unaccompanied minors, or persons in need of specific medical assistance, provided that you notified us of these needs at least 48 hours before the start of your holiday.

NB this entire clause 7 does not apply to any separate contracts that you may enter into for excursions or activities whilst on holiday.

### 8. Protecting your money

1. We provide full financial protection for our package holidays, by way of our Air Travel Organiser's Licence number 4500, issued by the Civil Aviation Authority, Gatwick Airport South, West Sussex, RH6 0YK, UK, telephone 0333 103 6350, email [claims@caa.co.uk](mailto:claims@caa.co.uk). When you buy an ATOL protected flight or flight inclusive package from us you will receive an ATOL Certificate. This certificate will be financially protected, where you can get information on what this means for you and who to contact if things go wrong.

We will provide you with the services listed on the ATOL Certificate (or a suitable alternative). In some cases, where we aren't able to do so for reasons of insolvency, an alternative ATOL holder may provide you with the services you have bought or a suitable alternative (at no extra cost to you). You agree to accept that in those circumstances the alternative ATOL holder will perform those obligations and you agree to pay any money outstanding to be paid by you under your contract to that alternative ATOL holder. However, you also agree that in some cases it will not be possible to appoint an alternative ATOL holder, in which case you will be entitled to make a claim under the ATOL scheme for your credit card issuer where applicable.

If we are unable to provide the services listed (or a suitable alternative, through an alternative ATOL holder or otherwise) for reasons of insolvency, the Trustees of the Air Travel Trust may make a payment to (or confer a benefit on) you under the ATOL scheme. You agree that in return for such a payment or benefit you assign absolutely to those trustees any claim which you have or may have arising out of or relating to the non-provision of the services, including any claim against us, the travel agent (or your credit card issuer where applicable), you also agree that any such claims may be re-assigned to another body, if that other body has paid sums you have claimed under the ATOL scheme. We also have public liability cover in place for all of our holidays.

### 9. ABTA

We are a Member of ABTA, membership number W228075045. We are obliged to maintain a high standard of service to you by ABTA's Code of Conduct. We can also offer you ABTA's scheme for the resolution of disputes which is approved by the Chartered Trading Standards Institute. If we can't resolve your complaint, go to [www.abta.com](http://www.abta.com) to use ABTA's simple procedure. Further information on the Code and ABTA's assistance in resolving disputes can be found on [www.abta.com](http://www.abta.com). You can also access the European Commission Online Dispute (ODR) Resolution platform at <http://ec.europa.eu/consumers/odr/>. This ODR platform is a means of notifying us of your complaint; it will not determine how your complaint should be resolved.

### 10. Complaints

If you have a complaint about any of the services included in your holiday, you must inform our office, Ors's Travel Ltd, 1-5 St Helens's Business Park, 130-134 High Street, Hollywood, Co Down BT18 9HQ. Tel: +44(0) 28 9622 2220 or e-mail [sales@orstravel.com](mailto:sales@orstravel.com) in an emergency and out of office hours call +44(0) 775851784 without incurring any charge to purchase right.

If it is not resolved locally, please follow this up within 28 days of your return home by writing to our Customer Services Department at Ors's Travel, 1-5 St Helens's Business Park, 130-134 High Street, Hollywood, Co Down, BT18 9HQ giving your booking reference and all other relevant information. Please keep your letter concise and to the point. If you fail to follow the requirement to report your complaint in reason we will have been deprived of the opportunity to investigate and rectify it and this may affect your rights under this booking. Please also see clause 10 above on ABTA. NOTE: Aldor Holidays is a division of Ors's Travel Ltd.

### 11. Additional assistance

If you are difficult whilst on holiday and ask us to help we will provide appropriate assistance, in particular by providing information on health services, local authorities and consular assistance, and helping you to find alternative arrangements and any necessary phone calls/emails. You must pay any costs we incur, if the difficulty is your fault.

### 12. Passport, Visa and Immigration Requirements

Your specific passport and visa requirements, and other immigration requirements are your responsibility and you should confirm these with the relevant Embassies and/or Consulates. We do not accept any responsibility if you cannot travel because you have not complied with any passport, visa or immigration requirements.

### 13. Excursions

Excursions or other tours that you may choose to book or pay for whilst you are on holiday are not part of your package holiday provided by us. For any excursion or other tour that you book, your contract will be with the operator of the excursion or tour and not with us. We are not responsible for the provision of the excursion or tour or for anything that happens during the course of its provision by the operator.

### 14. Law and Jurisdiction

This booking is governed by English law, and the jurisdiction of the English Courts. You may however choose the law and jurisdiction of Scotland or Northern Ireland if you live there and wish to do so.